

<b>F</b> ood & <b>N</b> utrition <b>S</b> ervice	<b>FNS INSTRUCTION</b>	NUMBER 835-1 Rev. 2
	U.S. DEPARTMENT OF AGRICULTURE 3101 PARK CENTER DRIVE ALEXANDRIA, VA 22302-1500	

ACTION BY: Food and Nutrition Service Headquarters  
 Food and Nutrition Service Regional Offices  
 State Agencies

**AUTHORIZED SUPPLEMENTAL FOODS AND DISTRIBUTION RATES OF FOODS  
 FOR THE COMMODITY SUPPLEMENTAL FOOD PROGRAM (CSFP)**

**I PURPOSE**

This Instruction promulgates program policy and provides guidance on the supplemental foods authorized for distribution in the CSFP food package. It specifies the maximum allowable rates of distribution for the supplemental foods in each package.

**II REGULATORY AUTHORITY**

This Instruction is based on Federal regulations in 7 CFR Part 247 and 7 CFR Part 250.

**III FORMS**

FNS-153, *Monthly Report of the Commodity Supplemental Food Program and Quarterly Administrative Financial Status Report*

**IV RECORDS MANAGEMENT REQUIREMENTS**

None.

**V DEFINITIONS**

The definitions in 7 CFR Part 247 and 7 CFR Part 250 are applicable to this Instruction.

**VI BACKGROUND**

A General. CSFP provides nutritious USDA Foods to supplement the diets of low-income elderly persons 60 years of age and older. The USDA Foods provided in the program are purchased by USDA and issued at no cost to the participants. Prior to passage of the Agricultural Act of 2014 (P.L. 113-79, the Farm Bill), CSFP also helped State and local agencies meet the nutritional needs of women, infants, and children. The Agricultural Act of 2014 amended CSFP's eligibility requirements to phase out the participation of these participants in

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the program. Women, infants, and children who were certified and receiving CSFP benefits as of February 6, 2014 can continue to receive assistance until they are no longer eligible under the program rules in effect on that day.

B USDA Foods Orders. To receive and distribute USDA Foods, each CSFP State Agency must order foods through the Web Based Supply Chain Management (WBSCM) system. State Agencies are required to order USDA Foods in sufficient quantities to issue complete food packages to all participants and to maintain State level inventories within regulatory limits established in 7 CFR Part 250. State Agency orders are subject to approval by the USDA Food and Nutrition Service (FNS). The State Agency may delegate multi-food ordering to local agencies in accordance with the State Plan.

## VII FOOD PACKAGES

A General. The authorized food packages provide a variety of USDA Foods to supplement participants' diets, but are not intended to provide for total dietary needs. FNS determines what USDA Foods to include in the CSFP food package, based on the most recent recommendations of the *Dietary Guidelines for Americans*. FNS reviews the food package on an ongoing basis and will periodically seek input from the CSFP community.

B Distribution Rates. Exhibit A, attached, provides guidance on the distribution rates for authorized USDA Foods available through CSFP. The choices within the Food Package categories listed can be impacted by changing agricultural market conditions. Accordingly, some of the individual USDA Foods listed may be periodically unavailable.

The distribution rates shown are the maximum quantity, on a per-person-per-month basis, for each food item. Consistent with 7 CFR 247.10, State Agencies must ensure that all local Agencies provide participants with the opportunity to receive the maximum quantity of all USDA Foods in the authorized food package each month, or two months of USDA Foods every other month. However, participants are not required to accept the maximum quantity. Any USDA Foods not accepted by participants must immediately be placed back into the physical inventory and should not be reported as issued.

State Agency tailoring of the CSFP food package to issue quantities of USDA Foods that are below the recommended (maximum) rates is permitted in only very limited circumstances with the prior approval of FNS. Additionally, if all foods listed are not available for distribution, substitute items may be issued upon authorization from FNS. All such requests from CSFP State Agencies must be sent to the appropriate FNS Regional Office, which in turn must submit the request to the FNS National Office's Food Distribution Division for approval.

C Food Storage. CSFP State and local Agencies must protect USDA Foods from spoilage, theft, damage, or other loss, pursuant to 7 CFR Part 250. Further, all USDA Foods must be issued in accordance with Policy Memorandum FD-107, “Storage and Inventory Management of USDA Donated Foods.”

*/s/ Original Signature on File*

DIANE M. KRIVISKI

Deputy Administrator

Supplemental Nutrition and Safety Programs

Exhibit A COMMODITY SUPPLEMENTAL FOOD PROGRAM MAXIMUM  
MONTHLY DISTRIBUTION RATES

**February 2016**  
**COMMODITY SUPPLEMENTAL FOOD PROGRAM**  
**MAXIMUM MONTHLY DISTRIBUTION RATES**

Children

<b>Food Package Category</b>	<b>Food Item</b>	<b>Package Size</b>	<b>Packages/Month</b>	<b>Amount/Month</b>
Cereals	Cereal, Dry Ready-to-Eat <sup>1/</sup>	12-18 oz pkg	2 pkgs	24-36 oz
	or Farina <sup>1/</sup>	14 oz pkg	2 pkgs	28 oz
	or Rolled Oats	3 lb pkg	1 pkg or	48 oz
	or Grits <sup>2/</sup>	5 lb pkg	1 pkg every other month	40 oz
Juices	Juice	64 oz container	3 containers	192 oz
Proteins	Beef	24 oz can	1 can	24 oz
	or Beef Stew	24 oz can	1 can	24 oz
	or Chili	24 oz can	1 can	24 oz
	or Chicken <sup>3/</sup>	10-15 oz can or pouch	2 cans or pouches	20-30 oz
	or Tuna <sup>3/</sup>	12 oz can	2 cans	24 oz
	or Salmon <sup>3/</sup>	14.75 oz can	2 cans	29.5 oz
Milk <sup>4/</sup>	UHT Fluid Milk 1% and Instant Nonfat Dry Milk	32 oz pkg	4 pkgs and 1 pkg every other month	128 oz  12.8 (128 oz reconstituted)
		25.6 oz pkg		
Peanut Butter / Dry Beans	Peanut Butter	18 oz pkg	1 pkg	18 oz
	or Dry Beans/Peas	2 lb pkg	1 pkg	32 oz
Potatoes / Grains	Dehydrated Potatoes	1 lb pkg	1 pkg	16 oz
	or Pasta	1 lb pkg	2 pkgs	32 oz
		2 lb pkg	1 pkg	32 oz
	or Rice	2 lb pkg	1 pkg	32 oz
	or Grits <sup>2/</sup>	5 lb pkg	1 pkg every other month	40 oz
Cheese	Cheese	2 lb pkg	1 pkg	32 oz
Fruits	Fruits	15-16 oz can	2 cans	30-32 oz
Vegetables	Vegetables	15-16 oz can	4 cans	60-64 oz

Children

- 1/ A combination of 1 package of dry ready-to-eat cereal and 1 package of farina may be provided.
- 2/ The distribution rate for grits is 5 pounds every other month in either the Cereals or Potatoes/Grains Food Package Category.
- 3/ Participants can select two items per month from the following food items: chicken, tuna, and salmon. For example, participants can select two cans of salmon or one can of salmon and one can of chicken, etc.
- 4/ If parents or caretakers of children 12 to 23 months old choose to continue receiving CSFP benefits for children within this age range, they must be notified that the lower fat UHT milk and NDM provided in the CSFP food package should not be the sole source of milk for consumption by their children.

**February 2016**  
**COMMODITY SUPPLEMENTAL FOOD PROGRAM**  
**MAXIMUM MONTHLY DISTRIBUTION RATES**

Elderly

<b>Food Package Category</b>	<b>Food Item</b>	<b>Package Size</b>	<b>Packages/Month</b>	<b>Amount/Month</b>
Cereals	Cereal, Dry Ready-to-Eat <sup>1/</sup>	12-18 oz pkg	2 pkgs	24-36 oz
	or Farina <sup>1/</sup>	14 oz pkg	2 pkgs	28 oz
	or Rolled Oats	3 lb pkg	1 pkg	48 oz
	or Grits <sup>2/</sup>	5 lb pkg	1 pkg every other month	40 oz
Juices	Juice	64 oz container	2 containers	128 oz
Proteins	Beef	24 oz can	1 can	24 oz
	or Beef Stew	24 oz can	1 can	24 oz
	or Chili	24 oz can	1 can	24 oz
	or Chicken <sup>3/</sup>	10-15 oz can or pouch	2 cans or pouch	20-30 oz
	or Tuna <sup>3/</sup>	12 oz can	2 cans	24 oz
	or Salmon <sup>3/</sup>	14.75 oz can	2 cans	29.5 oz
Milk	UHT Fluid Milk 1% and Instant Nonfat Dry Milk	32 oz pkg 25.6 oz pkg	2 pkgs and 1 pkg every other month	64 oz 12.8 oz (128 oz reconstituted)
	Peanut Butter or Dry Beans	18 oz pkg 2 lb pkg	1 pkg 1 pkg	18 oz 32 oz
Potatoes/ Grains	Dehydrated Potatoes	1 lb pkg	1 pkg	16 oz
	or Pasta	1 lb pkg	2 pkgs	32 oz
	or	2 lb pkg	1 pkg	32 oz
	or Rice or Grits <sup>2/</sup>	2 lb pkg 5 lb pkg	1 pkg 1 pkg every other month	32 oz 40 oz
Cheese	Cheese	2 lb pkg	1 pkg	32 oz
Fruits	Fruits	15-16 oz can	2 cans	30-32 oz
Vegetables	Vegetables	15-16 oz can	4 cans	60-64 oz

Elderly

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- 3/ Participants can select two items per month from the following food items: chicken, tuna, and salmon. For example, participants can select two cans of salmon or one can of salmon and one can of chicken, etc.

**February 2016**  
**COMMODITY SUPPLEMENTAL FOOD PROGRAM**  
**MAXIMUM MONTHLY DISTRIBUTION RATES – SUMMARY TABLE<sup>1</sup>**

Food Package Category	Food Item	Size	Cans or Packages per Month	
			Children	Elderly
Cereals	Cereal, Ready-to-Eat or	12-18 oz	2 or	2 or
	Farina or	14 oz	2 or	2 or
	Rolled Oats or	3 lb	1 or	1 or
	Grits	5 lb	1 every other month	1 every other month
Juice	Juice, Plastic Container	64 oz	3	2
Proteins	Beef or	24 oz	1 or	1 or
	Beef Stew or	24 oz	1 or	1 or
	Chili or	24 oz	1 or	1 or
	Chicken or	10-15 oz	2 or	2 or
	Tuna or	12 oz	2 or	2 or
	Salmon or	14.75 oz	2 or	2 or
Milk	UHT Fluid Milk 1% and Inst. Nonfat Dry Milk	32 oz	4 every mo. and	2 every mo. and
		25.6 oz	1 every other month	1 every other month
Peanut Butter/ Dry Beans	Peanut Butter or Dry Beans/Peas	18 oz	1 or	1 or
		2 lb	1	1
Potatoes/ Grains	Dehydrated Potatoes or Pasta or	1 lb	1 or	1 or
		1 lb	2 or	2 or
		2 lb	1 or	1 or
	Rice or Grits	2 lb	1 or	1 or
		5 lb	1 every other month	1 every other month
Cheese	Cheese	2 lb	1	1
Fruits	Fruits	15-16 oz	2	2
Vegetables	Vegetables	15-16 oz	4	4

<sup>1</sup>See Maximum Monthly Distribution Rates by participant category for complete description of appropriate substitutions and/or combinations.