



GOVERNMENT OF GUAM  
DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



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LT. GOVERNOR, SIGUNDO MAGA'LAHI

MAR 31 2020

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DEPUTY DIRECTOR

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Mr. Charles Tobin  
Regional Program Director  
Supplemental Nutrition Assistance Program  
Western Region  
90 Seventh St. #10-100  
San Francisco, CA 94108

Dear Mr. Tobin:

Guam's Department of Public Health & Social Services is requesting approval to provide Emergency Allotments (Supplements) to Supplemental Nutrition Assistance Program (SNAP) households as a result of the State of Public Health Emergency declaration by the Governor of Guam due to COVID-19.

Your expeditious approval of this request will be greatly appreciated.

Should you have any questions, please contact me at 671-638-4510 or email at [linda.denorcey@dphss.guam.gov](mailto:linda.denorcey@dphss.guam.gov) or Ms. Ma. Theresa L. Arcangel, Division of Public Welfare Chief Administrator at 671-735-7471 or email at [theresa.arcangel@dphss.guam.gov](mailto:theresa.arcangel@dphss.guam.gov).

Sincerely,

LINDA UNPINGCO DENORCEY, MPH

Enclosure

## **Request to Provide Emergency Allotments (Supplements) to SNAP Households**

The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

### **1. Type of Request: Initial**

### **2. Primary Citation: Families First Coronavirus Response Act**

### **3. State: GUAM**

### **4. Proposed Alternative Procedures:**

The State proposes to provide an emergency allotment to address temporary food needs to households to bring all households up to the maximum benefit due to pandemic related economic conditions for up to 2 months. Contingent upon the availability of funding and ongoing need, USDA may approve additional months of emergency issuance with an extension request from the State.

These households are eligible for temporary emergency allotments because:

- There is a public health emergency declared by the Secretary of Health and Human Services and there is a State-wide emergency or disaster declaration (copy attached); and
- Due to Covid-19 [check all that apply]:

Residents of the State are confirmed to have contracted Covid-19

Some or all areas of the State are containment or quarantine zones

Businesses have closed or significantly reduced their hours

The State's residents have experienced economic impacts due to job suspensions or losses

The State's residents have been directed to practice social distancing

### **Issuing Emergency Allotments to Current SNAP Households:**

Supplemental emergency allotments would be issued in the following manner:

In March, 2020

- On a single date[specify]: \_\_\_\_\_
- Over a series of days as follows: \_\_\_\_\_
- Staggered as follows: \_\_\_\_\_
- Other [please explain]: see below

In subsequent months, emergency allotments should be provided in accordance with the State's regular issuance schedule. If a State wants to use a different schedule, explain: Emergency Allotment (EA) will be issued on a single date. March 2020 EA will be issued on April 10, 2020; April 2020 EA will be issued on April 24, 2020.

The State may provide the emergency allotment(s) without contacting the household. While individual notification is not required, States should notify clients consistent with SNAP requirements for mass changes, including notice that emergency allotments will be issued for up to 2 months. Should this schedule change and additional months are approved during the public health emergency, the State will provide a subsequent mass change notice at that time.

**Other Requirements:** [If applicable, STATE SHOULD ADDRESS ANY OTHER STATE-SPECIFIC NEEDS THEY MAY HAVE.]

All emergency allotments will be delivered on the household's EBT card.

The State's SNAP agency also agrees to complete the FNS-292 on a timely basis in accordance with requirements as well as all other normally recurring SNAP reporting included the FNS 46 and 388 reports, on a timely basis in accordance with requirements.

In addition, The State agency will submit weekly reports to FNS with the following information for the entire State:

- The value of EA issued.
- The average issuance amount per household.
- The number of households issued EA

**Justification for Request:** Coronavirus COVID-19, as provided by the Families

First Coronavirus Response Act.

**5. Affected Caseload:**

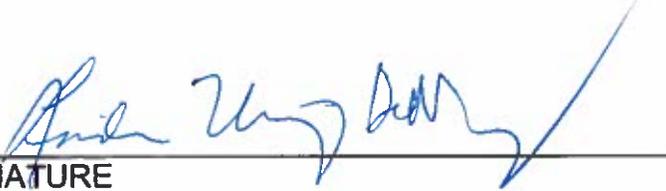
**One month** estimates for existing SNAP households under these procedures:

- Number of households receiving emergency allotments benefits: 7,696
- Amount of emergency allotment benefits issued for one month: \$ 2,056,658
- Number of months requested (2 month limit) 2 months

USDA reserves the right to withdraw or otherwise modify this approval subject to availability of funding

**6. Anticipated Implementation Date: See Above**

**7. Signature and Title of Requesting State Agency Official:**

  
SIGNATURE

LINDA UNPINGCO DENORCEY, MPH, DPHSS Director  
Print Name and Title

**8. Date of Request: March 31, 2020**