



Food and Nutrition Service
Park Office Center
3101 Park Center Drive
Alexandria VA, 22302

Date: July 11, 2019
Subject: Supplemental Nutrition Assistance Program (SNAP) – Fiscal Year 2020 State Management Evaluation Target Areas
To: State SNAP Directors
All Regions

Fiscal Year 2020 State SNAP Management Evaluation Target Areas

The Food and Nutrition Service (FNS) is targeting the areas of program operation listed in the table below for State SNAP Agency Management Evaluations (ME) for the upcoming Fiscal Year (FY). State SNAP agencies (States) are required to conduct MEs for the target areas in the upcoming FY, as per 7 CFR 275.8.

State Target Area:	Applies to:
Quality Control (QC) Statistical Review	All States
Employment and Training (E&T) Program	All States operating mandatory E&T programs
Tracking Able-Bodied Adults without Dependents (ABAWDs)	All States with Statewide ABAWD waivers as of July 1, 2019 (AK, DC, GU, LA, NM, and VI)
Household Reporting Requirements	All States

FY 2020 At-Risk Areas

States are expected to review the other areas of program operation on an at-risk basis. In determining risk, States should take into consideration the time elapsed since an area has been reviewed, deficiencies identified at that time, and any recent changes to the area. For FY 2020, FNS advises States to pay special attention to the areas listed below in considering risk and conducting MEs:

- Electronic Benefit Transfer (EBT) Administrative Terminal System Security
- Recipient Claims Management/Treasury Offset Program (TOP)
- Recipient Integrity
- SNAP Ed
- E&T Programs with Budgets of \$15 Million or More
- ABAWDs

Scheduling Requirements

States shall conduct a review once every year for large project areas, once every 2 years for medium project areas, and once every 3 years for small project areas, unless an alternate schedule is approved by FNS, as per 275.5(b).

States are generally required to develop and submit their ME review schedule for the upcoming FY to their FNS Regional Office by August 1, as per 7 CFR 275.20. However, due to the delay in releasing this memo, States will be given until **August 9, 2019**, to submit their FY 2020 review schedules to their FNS Regional Office. States may submit a schedule that covers a 3-year review cycle and provide updates to FNS annually. When conducting reviews, States are encouraged to use FNS review guides provided by your FNS Regional Office.

We appreciate your efforts to monitor and uphold your State's compliance with SNAP requirements, and look forward to working with you and your staff in the coming year. If you have any questions or require assistance, please contact your FNS Regional Office.

Sincerely,

/s/

Jessica Shahin

Associate Administrator

Supplemental Nutrition Assistance Program