



Food and
Nutrition
Service

Park Office
Center

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Place
Alexandria
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DATE: January 8, 2020

SUBJECT: Commodity Supplemental Food Program (CSFP): Final Caseload Assignments for the 2020 Caseload Cycle and Administrative Grants

TO: Regional Directors
Special Nutrition Programs
MARO, MPRO, MWRO,
NERO, SERO, SWRO, and
WRO

State Directors
CSFP State Agencies and Indian Tribal Organizations (ITOs)
All Current and New States and ITOs

On December 20, 2019, President Trump signed the Further Consolidated Appropriations Act, 2020 (P.L. 116-94), which provides \$245 million for CSFP for Fiscal Year (FY) 2020. Based on this funding level, FNS is issuing a final national caseload allocation of 736,110 for the 2020 caseload cycle (January 1 to December 31, 2020). This amount is equal to the 2019 national caseload allocation. FNS is allocating final caseload and administrative grants as provided below.

Final Caseload Assignments

In accordance with CSFP regulations at 7 CFR Part 247, base caseload is assigned in part based on the number of years each State and ITO has been in the program. Alabama, the Spirit Lake Sioux Tribe in North Dakota, and the Shingle Springs Band of Miwok Indians in California, which FNS added to the program in 2019, are receiving base caseload equal to their 2019 assigned caseload. For all other States and ITOs which began CSFP participation prior to 2019, base caseload for the 2020 caseload cycle is equal to the highest of (1) average monthly participation in FY 2019 or (2) average monthly participation in the last quarter of FY 2019. Although CSFP regulations permit September-only participation data to be used to determine base caseload in certain limited circumstances, these regulatory criteria were not met for any States for 2020. CSFP regulations further provide that for each CSFP State and ITO, calculated base caseload for 2020 cannot be greater than total assigned caseload for 2019.

Current resources are sufficient to support each State's and ITO's base caseload for the 2020 caseload cycle. Several States did not fully use their 2019 assigned caseload. As a result, 19,607 caseload slots are available for reallocation as additional caseload for 2020. This additional caseload is being allocated to those eligible State agencies and ITOs which requested additional caseload and can most efficiently use it without significantly exceeding their caseload assignments, as demonstrated by past performance. Each of these States is being allocated a proportional share of the total available caseload slots based on its base caseload, up to its total additional caseload request. Where a proportional share exceeds any State's additional caseload request, the remaining caseload is being allocated proportionally to the remaining States.

The contents of this guidance document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

Participation of Women, Infants, and Children in CSFP in 2020

Prior to enactment of the Agricultural Act of 2014 (P.L. 113-79, the 2014 Farm Bill) on February 7, 2014, State and local agencies administering CSFP were authorized to serve low-income seniors, ages 60 years and older, and women, infants, and children who met the eligibility requirements of the program. However, Section 4102 of the 2014 Farm Bill amended CSFP's eligibility requirements to phase out the participation of women, infants, and children and transition it to a seniors-only program.

Accordingly, as of February 7, 2014, no new or pending applications from women, infants, or children can be approved. Women, infants, and children who were certified and receiving CSFP benefits as of February 6, 2014 can continue to receive assistance until they are no longer eligible under the program rules in effect on February 6, 2014. At this time, all infants and women have phased out of the program. In States and ITOs that were participating in CSFP prior to 2014, a small number of eligible children may continue on the program through February 2020. After February 2020, all children will have aged out of eligibility. **CSFP States and ITOs are responsible for ensuring that no new applications are approved for women, infants, or children; that only children eligible under Section 4102 of the 2014 Farm Bill are currently receiving CSFP benefits; and that no children continue receiving benefits beyond February 2020.**

Any women, infants, or children seeking to apply for CSFP benefits should be referred to the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), the Supplemental Nutrition Assistance Program (SNAP), and other nutrition assistance programs for which they may be eligible.

Caseload Use and Food Orders in 2020

Program regulations require that States and ITOs ensure that program participation levels do not exceed assigned caseload on an average monthly basis. In order to ensure sufficient resources are available to serve CSFP participants throughout the year, any States or ITOs currently exceeding 2020 caseload assignments must work to reduce participation levels to reflect such assignments.

At the same time, State agencies and ITOs must attempt to fully use their 2020 caseload assignments. State agencies and ITOs that are receiving caseload increases should work to increase participation levels immediately. In order to efficiently utilize caseload, States and ITOs must monitor participation carefully. Per CSFP regulations, caseload assignments in 2021 will depend on each State's and ITO's caseload use this year.

It is crucial that States and ITOs manage caseload and USDA Foods in the most efficient manner possible. States and ITOs are required to accurately track and maintain appropriate inventory levels at the State and ITO level. **Regulations at 7 CFR Part 250 prohibit CSFP State- and ITO-level inventories from exceeding three months on-hand without approval from FNS.**

FNS Regional Offices (ROs) closely monitor States' and ITOs' year-to-date participation levels and food orders. FNS ROs will reduce food orders to ensure that States and ITOs do not exceed their assigned caseloads or over-order USDA Foods.

Administrative Grant per Assigned Caseload Slot

The Agriculture and Consumer Protection Act of 1973 (P.L. 93-86), as amended, mandates an administrative grant per assigned caseload slot to be adjusted each fiscal year to reflect inflation. The mandatory grant per assigned caseload slot for FY 2020 is \$81.15.

The attached chart, Attachment A, displays final caseload assignments and administrative grants for each State and ITO. Administrative funds for use over the remainder of the fiscal year are subject to apportionment by the Office of Management and Budget. We will keep you informed regarding the availability of such funds.

CSFP State agencies and ITOs should address questions or comments to their FNS Regional Offices, which may in turn contact Katie Treen at (703) 305-2674.

/s/ Original Signature on File

Laura Castro

Director

Food Distribution Division

Attachment

Attachment A

Final CSFP Caseload and Administrative Funding - 2020

Admin. Grant/Slot/Year:	\$81.15
Grant/Slot/Month:	\$6.7625
Grant/Slot/Oct.-Dec.:	\$20.2875
Grant/Slot/Jan.-Sept.:	\$60.8625

Final Caseload for Existing CSFP States: 736,110
2020 Total Caseload: 736,110

State/ Indian Tribal Organization (ITO)	2019 Caseload	FY 2019	FY 2019	FY 2019	FY 2019	2020	2020	2020	Admin. Funds Oct. 1 - Dec. 30	Admin. Funds Jan. 1 - Sept. 30	Total Admin Funds FY 2020	FY 2020 Admin.	FY 2020 Admin.	FY 2020 Admin.	Remaining Admin. Funds to be Allowed b/
		Annual Average Part.	Annual Average Part. %	Final Qtr. Average Part.	Final Qtr. Average Part. %	Base Caseload Calculation	Additional Caseload	Final Caseload				Funds Allowed 10/1/19 through 11/21/2019	Funds Allowed 11/22/2019 through 12/20/2019	Funds Allowed 12/21/2019 through 1/18/2019	
Connecticut	2,645	2,466	93.23%	2,604	98.46%	2,604	110	2,714	\$53,660	\$165,181	\$218,841	\$29,453	\$16,416	\$16,416	\$156,556
Maine	9,229	8,205	88.90%	8,337	90.34%	8,337	0	8,337	\$187,233	\$507,411	\$694,644	\$102,768	\$57,278	\$57,278	\$477,320
Massachusetts	2,450	2,426	99.02%	2,405	98.16%	2,426	24	2,450	\$49,704	\$149,113	\$198,817	\$27,282	\$15,206	\$15,206	\$141,123
New Hampshire	3,634	3,406	93.73%	3,388	93.24%	3,406	0	3,406	\$73,725	\$207,298	\$281,023	\$40,466	\$22,554	\$22,554	\$195,449
New York	32,945	31,911	96.86%	32,264	97.93%	32,264	681	32,945	\$668,372	\$2,005,115	\$2,673,487	\$366,855	\$204,468	\$204,468	\$1,897,696
Rhode Island	1,593	1,548	97.20%	1,593	100.00%	1,593	67	1,660	\$32,318	\$101,032	\$133,350	\$17,739	\$9,887	\$9,887	\$95,837
Vermont	2,389	2,268	94.93%	2,254	94.35%	2,268	0	2,268	\$48,467	\$138,036	\$186,503	\$26,602	\$14,827	\$14,827	\$130,247
Region									\$1,113,479	\$3,273,186	\$4,386,665	\$611,165	\$340,636	\$340,636	\$3,094,228
Delaware	2,124	2,095	98.62%	2,135	100.50%	2,124	0	2,124	\$43,091	\$129,272	\$172,363	\$23,652	\$13,182	\$13,182	\$122,347
D.C.	5,411	5,205	96.19%	5,254	97.10%	5,254	157	5,411	\$109,776	\$329,327	\$439,103	\$60,254	\$33,583	\$33,583	\$311,683
Maryland	3,599	3,405	94.60%	3,438	95.52%	3,438	145	3,583	\$73,015	\$218,070	\$291,085	\$40,076	\$22,337	\$22,337	\$206,335
New Jersey	6,700	6,545	97.68%	6,626	98.89%	6,626	280	6,906	\$135,926	\$420,316	\$556,242	\$74,607	\$41,582	\$41,582	\$398,471
Pennsylvania	36,200	34,753	96.00%	34,505	95.32%	34,753	1465	36,218	\$734,408	\$2,204,318	\$2,938,726	\$403,101	\$224,669	\$224,669	\$2,086,287
Puerto Rico	1,000	650	65.03%	955	95.50%	955	40	995	\$20,288	\$60,558	\$80,846	\$11,135	\$6,206	\$6,206	\$57,299
Virginia	10,401	10,441	100.38%	10,445	100.42%	10,401	438	10,839	\$211,010	\$659,689	\$870,699	\$115,819	\$64,552	\$64,552	\$625,776
West Virginia	5,360	5,212	97.23%	5,360	100.00%	5,360	226	5,586	\$108,741	\$339,978	\$448,719	\$59,686	\$33,266	\$33,266	\$322,501
Region									\$1,436,255	\$4,361,528	\$5,797,783	\$788,330	\$439,377	\$439,377	\$4,130,699
Alabama a/	6,508	3,141	48.26%	3,141	48.26%	6,508	0	6,508	\$132,031	\$308,072	\$440,103	\$72,469	\$40,391	\$40,391	\$286,852
Florida	7,300	6,906	94.60%	7,147	97.91%	7,147	301	7,448	\$148,099	\$453,304	\$601,403	\$81,288	\$45,306	\$45,306	\$429,503
Georgia	6,097	6,162	101.07%	6,065	99.48%	6,097	257	6,354	\$123,693	\$386,720	\$510,413	\$67,892	\$37,840	\$37,840	\$366,841
Kentucky	30,208	30,603	101.31%	30,807	101.98%	30,208	1274	31,482	\$612,845	\$1,916,073	\$2,528,918	\$336,377	\$187,481	\$187,481	\$1,817,579
Mississippi	12,503	12,503	100.00%	12,502	99.99%	12,503	527	13,030	\$253,655	\$793,038	\$1,046,693	\$139,226	\$77,598	\$77,598	\$752,271
North Carolina	11,031	10,675	96.77%	11,031	100.00%	11,031	466	11,497	\$223,791	\$699,736	\$923,527	\$122,834	\$68,462	\$68,462	\$663,769
South Carolina	5,778	5,244	90.75%	5,132	88.82%	5,244	0	5,244	\$117,221	\$319,163	\$436,384	\$64,340	\$35,860	\$35,860	\$300,324
Tennessee	11,241	9,655	85.89%	9,394	83.57%	9,655	0	9,655	\$228,052	\$587,627	\$815,679	\$125,173	\$69,765	\$69,765	\$550,976
Region									\$1,839,387	\$5,463,733	\$7,303,120	\$1,009,599	\$562,703	\$562,703	\$5,168,115
Iowa	3,529	3,337	94.57%	3,338	94.59%	3,338	0	3,338	\$71,595	\$203,159	\$274,754	\$39,297	\$21,902	\$21,902	\$191,653
Illinois	17,585	16,290	92.64%	16,286	92.61%	16,290	0	16,290	\$356,756	\$991,450	\$1,348,206	\$195,816	\$109,138	\$109,138	\$934,114
Indiana	5,129	4,960	96.71%	5,046	98.38%	5,046	212	5,258	\$104,055	\$320,015	\$424,070	\$57,113	\$31,832	\$31,832	\$303,293
Michigan	71,967	72,011	100.06%	72,094	100.18%	71,967	3034	75,001	\$1,460,031	\$4,564,748	\$6,024,779	\$801,379	\$446,652	\$446,652	\$4,330,096
Minnesota	14,120	13,469	95.39%	13,375	94.72%	13,469	0	13,469	\$286,460	\$819,757	\$1,106,217	\$157,231	\$87,634	\$87,634	\$773,718
Ohio	28,603	27,378	95.72%	28,412	99.33%	28,412	1198	29,610	\$580,283	\$1,802,139	\$2,382,422	\$318,505	\$177,520	\$177,520	\$1,708,877
Red Lake	84	84	100.00%	84	100.00%	84	0	84	\$1,704	\$5,112	\$6,816	\$935	\$521	\$521	\$4,839
Wisconsin	12,885	11,827	91.79%	12,281	95.31%	12,281	159	12,440	\$261,404	\$757,130	\$1,018,534	\$143,479	\$79,969	\$79,969	\$715,117
Region									\$3,122,288	\$9,463,510	\$12,585,798	\$1,713,755	\$955,168	\$955,168	\$8,961,707
Arkansas	6,736	6,466	95.98%	6,629	98.41%	6,629	0	6,629	\$136,657	\$403,458	\$540,115	\$75,008	\$41,806	\$41,806	\$381,495
Arizona	20,646	21,299	103.16%	22,730	110.10%	20,646	0	20,646	\$418,856	\$1,256,567	\$1,675,423	\$229,901	\$128,136	\$128,136	\$1,189,250
Louisiana	57,124	51,098	89.45%	50,706	88.76%	51,098	0	51,098	\$1,158,903	\$3,109,952	\$4,268,855	\$636,097	\$354,531	\$354,531	\$2,923,696
New Mexico	15,455	14,373	93.00%	14,161	91.63%	14,373	0	14,373	\$313,543	\$874,777	\$1,188,320	\$172,097	\$95,919	\$95,919	\$824,385
Oklahoma	3,963	3,847	97.07%	3,961	99.94%	3,961	167	4,128	\$80,399	\$251,240	\$331,639	\$44,129	\$24,596	\$24,596	\$238,318
Seminole Nation	800	175	21.93%	253	31.63%	253	0	253	\$16,230	\$15,398	\$31,628	\$8,908	\$4,965	\$4,965	\$12,790
Texas	64,548	62,352	96.60%	66,354	102.80%	64,548	2722	67,270	\$1,309,518	\$4,094,220	\$5,403,738	\$718,766	\$400,607	\$400,607	\$3,883,758
Utah	3,232	3,059	94.64%	3,107	96.12%	3,107	131	3,238	\$65,569	\$197,073	\$262,642	\$35,990	\$20,059	\$20,059	\$186,534
Region									\$3,499,675	\$10,202,685	\$13,702,360	\$1,920,896	\$1,070,619	\$1,070,619	\$9,640,226
Colorado	15,110	14,867	98.39%	14,820	98.08%	14,867	243	15,110	\$306,544	\$919,632	\$1,226,176	\$168,255	\$93,778	\$93,778	\$870,365
Kansas	6,309	5,885	93.28%	5,851	92.75%	5,885	0	5,885	\$127,994	\$358,176	\$486,170	\$70,253	\$39,156	\$39,156	\$337,605
Missouri	24,697	24,677	99.92%	24,767	100.28%	24,697	852	25,549	\$501,040	\$1,554,976	\$2,056,016	\$275,010	\$153,278	\$153,278	\$1,474,450
Montana	6,241	5,865	93.97%	5,699	91.31%	5,865	0	5,865	\$126,614	\$356,959	\$483,573	\$69,496	\$38,734	\$38,734	\$336,609
Nebraska	7,837	7,541	96.22%	7,522	95.98%	7,541	318	7,859	\$158,993	\$478,318	\$637,311	\$87,268	\$48,639	\$48,639	\$452,765
North Dakota	1,890	1,812	95.88%	1,768	93.56%	1,812	76	1,888	\$38,343	\$114,908	\$153,251	\$21,046	\$11,730	\$11,730	\$108,745
Oglala Sioux	474	432	91.23%	426	89.87%	432	0	432	\$9,616	\$26,293	\$35,909	\$5,278	\$2,942	\$2,942	\$24,747
South Dakota	3,904	3,802	97.40%	3,747	95.99%	3,802	102	3,904	\$79,202	\$237,607	\$316,809	\$43,472	\$24,230	\$24,230	\$224,877
Spirit Lake Sioux Tribe a/	450	42	9.39%	113	25.19%	450	0	450	\$9,129	\$21,302	\$30,431	\$5,011	\$2,793	\$2,793	\$19,834
Wyoming	500	134	26.80%	213	42.67%	213	0	213	\$10,144	\$12,964	\$23,108	\$5,568	\$3,103	\$3,103	\$11,334
Region									\$1,367,619	\$4,081,135	\$5,448,754	\$750,657	\$418,383	\$418,383	\$3,861,331

Final CSFP Caseload and Administrative Funding - 2020

Admin. Grant/Slot/Year:	\$81.15
Grant/Slot/Month:	\$6.7625
Grant/Slot/Oct.-Dec.:	\$20.2875
Grant/Slot/Jan.-Sept.:	\$60.8625

Final Caseload for Existing CSFP States: 736,110
2020 Total Caseload: 736,110

State/ Indian Tribal Organization (ITO)	2019 Caseload	FY 2019	FY 2019	FY 2019	FY 2019	2020	2020	2020	Admin. Funds Oct. 1 - Dec. 30	Admin. Funds Jan. 1 - Sept. 30	Total Admin Funds FY 2020	FY 2020 Admin.	FY 2020 Admin.	FY 2020 Admin.	Remaining Admin. Funds to be Allowedanced b/
		Annual Average Part.	Annual Average Part. %	Final Qtr. Average Part.	Final Qtr. Average Part. %	Base Caseload Calculation	Additional Caseload	Final Caseload				Allowedanced 10/1/19 through 11/21/2019	Allowedanced 11/22/19 through 12/20/2019	Allowedanced 12/21/2019 through 1/13/2019	
Alaska	2,927	2,679	91.52%	2,746	93.82%	2,746	0	2,746	\$59,382	\$167,128	\$226,510	\$32,593	\$18,166	\$18,166	\$157,585
California	100,400	98,595	98.20%	100,332	99.93%	100,332	3707	104,039	\$2,036,865	\$6,332,074	\$8,368,939	\$1,117,991	\$623,117	\$623,117	\$6,004,714
Hawaii	3,801	3,633	95.59%	3,733	98.20%	3,733	0	3,733	\$77,113	\$227,200	\$304,313	\$42,326	\$23,590	\$23,590	\$214,807
Idaho	2,353	2,128	90.44%	2,187	92.93%	2,187	0	2,187	\$47,736	\$133,106	\$180,842	\$26,202	\$14,604	\$14,604	\$125,432
Nevada	7,411	7,226	97.50%	7,376	99.52%	7,376	35	7,411	\$150,351	\$451,052	\$601,403	\$82,524	\$45,995	\$45,995	\$426,889
Oregon	2,450	2,392	97.63%	2,386	97.40%	2,392	58	2,450	\$49,704	\$149,113	\$198,817	\$27,282	\$15,206	\$15,206	\$141,123
Shingle Springs Band of Miwok Indians a/	600	11	1.82%	31	5.22%	600	0	600	\$0	\$28,403	\$28,403	\$6,681	\$3,724	\$3,724	\$14,274
Washington	6,004	5,751	95.78%	5,869	97.75%	5,869	135	6,004	\$121,806	\$365,418	\$487,224	\$66,857	\$37,263	\$37,263	\$345,841
Region									\$2,542,957	\$7,853,494	\$10,396,451	\$1,402,456	\$781,665	\$781,665	\$7,430,665
National Total	736,110	704,917		715,184		716,503	19,607	736,110	\$14,921,660	\$44,699,271	\$59,620,931	\$8,196,858	\$4,568,551	\$4,568,551	\$42,286,971

a/ Began CSFP participation for the first time in 2019. Per 7 CFR Part 247.21, each State agency entering its second year of program participation receives base caseload equal to the amount assigned to it in its first year of participation.

b/ Administrative funds subject to apportionment by the Office of Management and Budget.