May 20, 2020

SUBJECT: Revised Approval of Disaster Household Distribution in Response to the National Emergency Declaration Due to COVID-19

TO: Cheryl Kennedy
Regional Administrator
Mountain Plains Regional Office

This memorandum is in response to the Kansas Department of Children and Families’ (KS DCF) request to revise its use of U.S. Department of Agriculture’s (USDA) Foods to operate disaster household distribution. This request is in response to food assistance needs resulting from the COVID-19 National Emergency declared by the President of the United States on March 13, 2020.

KS DCF requested that USDA revise its initial approval to use USDA Foods from The Emergency Food Assistance Program (TEFAP) for disaster household distribution and increase its estimate of individuals served. KS DCF is approved to continue the utilization of the same distribution methods to provide food assistance for a cumulative total, not to exceed 100,000 individuals, over the course of the 30-day approval period.

Approval is granted for KS DCF to amend their disaster household distribution and serve a cumulative total, not to exceed 100,000 individuals, during their approval period beginning May 7, 2020 through June 5, 2020. KS DCF is authorized to use the previously approved disaster household distribution food package to continue providing food assistance to impacted households. KS DCF must also follow the same Terms of Approval as stated in the original approval letter dated April 7, 2020, to include but not limited to weekly reporting of:

1) the amount of TEFAP inventory used for disaster household distributions, and
2) the number of persons served under the disaster household distribution.


Please have KS DCF contact the FNS Mountain Plains Regional Office for more information should they have any questions regarding this approval.

Diane M. Kriviski
Deputy Administrator
Supplemental Nutrition and Safety Programs