March 31, 2020

SUBJECT: Approval of Disaster Household Distribution in Response to the National Emergency Declaration Due to COVID-19

TO: Jesus Mendoza  
Regional Administrator  
Western Regional Office

This memorandum is in response to Small Tribes Organization of Western Washington’s (STOWW) request to use U.S. Department of Agriculture’s (USDA) Foods to operate disaster household distribution for the Suquamish Tribe, a tribe currently served by STOWW through a monthly tailgate. This request is in response to food assistance needs resulting from the COVID-19 National Emergency declared by the President of the United States on March 13, 2020.

STOWW, which administers the Food Distribution Program on Indian Reservations (FDPIR), requested that USDA approve the use of USDA Foods from FDPIR for disaster household distribution. The disaster household distribution food package will be provided to Suquamish Tribal-member households for a total of approximately 100 individuals served. STOWW will utilize their regularly scheduled tailgate visit to provide the disaster household distribution food package to impacted Tribal members.

Approval is granted for STOWW to provide a one-time disaster household distribution to the Suquamish Tribe during the month of April 2020. The following foods are approved for the disaster household distribution food package for a household of one-to-two members, which is an adjustment of the foods requested:

- 2 cans of vegetables
- 2 cans of fruit or 2 units of dried fruit
- 2 beans
- 1 bakery mix
- 2 milks
- 2 cans of meat
- 2 soups
- 1 juice
- 1 peanut butter
- 2 pastas/rice/crackers
- 1 cereal

For larger households, STOWW has approval to provide additional disaster household distribution food packages based on household size. For example, a household of four could receive two disaster household distribution food packages.
Terms of Approval:

The USDA Food and Nutrition Service (FNS) is approving STOWW’s request under the following terms:

1. STOWW must provide an estimate of: 1) the amount of FDPIR inventory used for the disaster household distributions; and 2) the number of persons served under disaster household distribution after completing their one-time disaster household distribution in the month of April 2020.

2. Please conduct outreach and distribution efforts in a manner to ensure that households that are suffering significant economic losses or significant food access challenges due to COVID-19 are served first.

3. Approval for disaster household distribution is granted and must be completed by April 30, 2020. Existing FDPIR inventories must be utilized to operate a disaster household distribution including orders placed and scheduled for delivery. Please keep in mind that replacement foods may not be available for delivery until July 2020 and beyond.

Authority

The approval of disaster household distribution of USDA Foods is in accordance with FNS regulations at 7 CFR 250.69. STOWW must provide a summary report via the FNS-292A form within 45 days following termination of the disaster household distribution. The information reported on the FNS-292A is the location of distribution sites, the number of persons served, and the type and quantity of USDA Foods distributed.

Diane M. Kriviski  
Deputy Administrator  
Supplemental Nutrition and Safety Programs