



August 2018

NOTICE TO THE TRADE

Fee Increase for Child Nutrition (CN) Label Review and Approvals

This is to notify current and future applicants seeking review and approval of CN Labels by the United States Department of Agriculture, Agricultural Marketing Service (AMS) that, effective October 1, 2018, the hourly fee shall be \$112.00 per hour for CN label review services. The AMS, Specialty Crops Program (SC), Specialty Crops Inspection Division, which performs these reviews, will charge this fee, with a minimum charge of one hour per label. After the first hour of service, fees are assessed in 15 minute increments. Labels submitted that require an expedited review for approval or “rush,” will be charged a first hour fee of \$224, and \$112 for each additional hour of service provided, assessed in 15 minute increments. The \$92.00 per hour fee for these services is in effect for labels received through September 30, 2018.

The AMS CN Labeling review fee is charged for all label review activity, including administration, communication with the applicant or their designated representative, label review, and transfer of label information to and from USDA, Food Safety and Inspection Service (FSIS), as necessary.

Applications for label review may be submitted using the following methods and addresses:

- E-mail – Submissions may be by PDF, or other electronic file, to CNLabeling@ams.usda.gov (This method is preferred and will assist in efficient handling.)
- Label Submittal and Approval System (LSAS) (This is the USDA, Food Safety and Inspection Service online service and is applicable for certain label submittals.)
- Mail – Private Carrier Delivery service and U.S. Postal Service
- Hand Delivered - “Industry Expeditor,” or other representative

Notice for U.S. Postal Service Mail: Please be advised that U.S. Postal Service mail delivery to the USDA South Building in Washington, DC., is screened as a security measure. This process adds time to the delivery and may cause the contents to be scorched, burned, and/or become brittle resulting in damage of contents beyond use.

U.S. Postal Service Address: Child Nutrition Labeling Program Operations Office
C/O USDA, AMS, SC, SCI Division
Stop 0247
1400 Independence Ave., SW
Washington, DC 20250-0247

NOTICE TO THE TRADE

Fee Increase for Child Nutrition (CN) Label Review and Approvals

Private Carrier Delivery Services and Expediter Drop Address:

Child Nutrition Labeling Program Operations
Office C/O USDA, AMS, SC, SCI Division
Room 0710-S
1400 Independence Ave.,
SW Washington, DC
20250-0247
Telephone: 202-720-9939

Prerequisite Label Submission Requirements:

- All CN Label applicants must sign an agreement for the label review service and have an established account with AMS, SC, Specialty Crops Inspection Division. This can be initiated by completing and submitting the service agreement, which can be found at <http://www.fns.usda.gov/cnd/cnlabeling/default.htm>. New applicants can download the agreement, complete the information requested, and e-mail the completed agreement to the AMS Child Nutrition Labeling Program Operations Office.
- Meat, poultry, and egg products must be produced in facilities that are under Federal inspection or in facilities under an equivalent Federal-State inspection program. All other manufacturer's plants are subject to a plant sanitation survey prior to acceptance in the CN Labeling Program.
- All label applications must have a USDA or U.S. Department of Commerce, National Marine Fisheries Service, approved Quality Control (QC) Program.
- If an ingredient is a CN labeled "source product," a legible copy of the source product CN label must be included in the application and it must be produced under an approved QC Program.

CN Label Inquiries:

Child Nutrition Labeling Program Operations Office
USDA, AMS, SC, Specialty Crops Inspection Division
Stop 0247, Room 0710-S
1400 Independence Ave.,
SW Washington, DC 20250
E-mail:
CNLabeling@ams.usda.gov
Phone Number: 202-720-9939